

Listed below are a number of organisations that offer meeting room facilities in central Newcastle - please contact them direct for up-to-date information regarding the venue as well as availability and costs

The NewcastleGateshead Conference Guide also lists a number of venues suitable for meetings and conferences - for a copy contact NewcastleGateshead Convention Bureau

Tel: 0191 243 8819

Email: conventionbureau@ngi.org.uk

Website: www.newcastlegateshead.com/site/conferences/home

Please note that inclusion in this information sheet does not indicate NCVS approval

The Beacon

Address: The Beacon, Westgate Road, Newcastle, NE4 9PQ

Tel: 0191 242 4894

Website: www.thebeaconnewcastle.co.uk **Email:** events@thebeaconnewcastle.co.uk

20% discount for registered charities

Capacity: Meeting Room 1 - holds 10 people. 3 conference rooms

Availability: Monday - Friday. Conference rooms available on weekends.

Facilities: Free tea and coffee. Flipchart available in meeting room. Request for facilities needed in conference rooms beforehand, and they will be provided.

Access: Disabled access.

Parking: Onsite parking.

Directions from Newcastle central station: <http://bit.ly/2jITSTK>

Directions from Haymarket bus station: <http://bit.ly/2iZWp7w>

Blackfriars @ The Ouseburn

Address: Blackfriars @ The Ouseburn, New Bridge Street, Newcastle, NE1 2TQ

Tel: 0191 261 6027

Website: www.svp-blackfriars.org.uk **Email:** bookings@svp-tyne.org.uk

This venue is 10 – 15 minutes walk from central Newcastle

Capacity: Coquet Suite – holds up to 50 people. Tyne Suite – Holds up to 240 people (licenced Bar, kitchen hire or catering options available)

Availability: Seven days per week mornings and evenings.

Facilities: Free Wi-Fi and loop service. Tea, coffee and biscuits available for a small charge.

Access: Disabled access available at front of building. Disabled toilet and disabled lift.

Parking: Limited. Frequent buses stop outside the centre and Manors Metro Station is less than half a mile away.

Breeze Creatives

Address: Bamburgh House, Market Street East, Newcastle Upon Tyne, NE1 6BH
Tel: 07784 736673
Website: www.breezecreatives.com **Email:** info@breezecreatives.com

Altered prices for CICs and charities

Capacity: 2 rooms. 1 room holds up to 300 people but can be split into four rooms
Availability: Monday – Saturday.
Facilities: Wi-Fi. Can pay for tea and coffee.
Access: Disabled access and toilets.
Parking: Parking next to the venue.

Directions from Newcastle central station: <http://bit.ly/2kcVP33>
Directions from Haymarket bus station: <http://bit.ly/2jsvmOv>

British Red Cross

Address: Croft House, Western Avenue, Newcastle upon Tyne, NE4 8SR
Tel: 0191 273 7961
Website: www.redcross.org.uk **Email:** roombookingnewcastle@redcross.org.uk

One mile out of city centre with good transport links

Capacity: Multipurpose room – holds 40 to 50 people seated.
Availability: 9.00am to 5.00pm Monday to Friday. Evenings by special arrangement.
Facilities: Photocopying facilities, OHP, TV / video player and flipchart hire.
Refreshments (e.g. tea / coffee and biscuits) and buffet lunch available.
Access: Wheelchair access to meeting rooms and toilet facilities.
Parking: Large car park around building.

Directions from Newcastle central station: <http://bit.ly/2jsYViV>
Directions from Haymarket bus station: <http://bit.ly/2jmhgjM>

Brunswick Methodist Church (*city centre*)

Address: Brunswick Place, Newcastle upon Tyne, NE1 7B
Tel: 0191 232 1692
Email: admin@brunswickmethodist.org.uk

Capacity: Hall – holds up to 140 people. 7 rooms – holding 15 to 50 people.
Availability: For one off or regular meetings, Monday to Saturday mornings and afternoons, and Tuesday and Thursday evenings.
Facilities: Kitchen, crockery and utensils. Sandwich bar available weekday lunchtimes, but not during holiday periods.
Access: Wheelchair access to hall, two of the meeting rooms and toilet facilities.

Parking: No adjacent public parking

Directions from Newcastle central station: <http://bit.ly/2k79c7Y>

Directions from Haymarket bus station: <http://bit.ly/2k7cvfr>

Cathedral Church of St Nicholas (*city centre*)

Address: Mosley Street, Newcastle upon Tyne, NE1 1PF

Tel: 0191 232 1939

Email: office@stnicnewcastle.co.uk

Capacity: Full hall – holds up to 100 people, East hall – holds up to 70 people
West hall – holds up to 40 people. Thomlinson room – holds up to 30 people
Education Centre – holds up to 25 people and Icon room - holds 8.

Availability: Full hall is café during the week so only available evenings and Saturdays.
Thomlinson room and Icon room - 9.00am to 5.00pm Monday to Friday.

Facilities: Flipchart, projector and other audio-visual equipment available.
Kitchen, crockery and utensils. Outside catering by arrangement.

Access: Wheelchair access to halls only. Toilet facilities are down a flight of six steps. Education Centre and Thomlinson room are upstairs.

Directions from Newcastle central station: <http://bit.ly/2k4nrK4>

Directions from Haymarket bus station: <http://bit.ly/2j7Y0gz>

Centre for Life (*west of central station*)

Address: Times Square, Newcastle upon Tyne, NE1 4EP

Tel: 0191 243 8282

Website: www.lifeconferencing.org.uk **Email:** enquiries@lifeconferencing.org.uk

Discount of 20% on room hire offered to registered charities

Capacity: Various rooms – holding 10 to 380 people.

Availability: Everyday, daytime and evening.

Facilities: A range of audio and visual equipment, shared or private reception,
Areas/cloakrooms/bars, photocopying/faxing/email facilities and catering services

Access: All areas are wheelchair accessible.

Parking: Multi-storey car park.

Directions from Newcastle central station: <http://bit.ly/2kwEpC1>

Directions from Haymarket bus station: <http://bit.ly/2jV8Aj>

The Centurion (*city centre*)

Address: Newcastle Central Station, Neville Street, Newcastle upon Tyne, NE1 5DG

Tel: 0191 261 6611

Website: www.centurion-newcastle.com

Email: enquiries@centurion-newcastle.com

Capacity: Three rooms - two hold 16-30 people and one holds 50 people.
Availability: Everyday, daytime and evening.
Access: Wheelchair access via Platform 2 of Central Station.
Access to ground floor room only. Wheelchair accessible toilets.
Parking: Access to neighbouring GNER long stay car park.

Directions from Newcastle central station: Adjoined to the station

Directions from Haymarket bus station: <http://bit.ly/2k7b3cQ>

The Children's Society (*city centre*)

Address: 1st Floor, Provincial House, 148-152 Northumberland Street, Newcastle, NE1 7DQ

Tel: 0191 2210836

Website: <http://www.childrenssociety.org.uk/SCARPA> **Email:** sca@childsoc.org.uk

Capacity: Meeting Room – holds 8-10. Training/multi-purpose room holds - 15-20
Availability: Monday- Friday
Facilities: Flipchart, projector, speakers. Tea & coffee/refreshments by arrangement.

Directions from Newcastle central station: <http://bit.ly/2jABOD8>

Directions from Haymarket bus station: <http://bit.ly/2kwHe60>

Citizens Advice Gateshead

Address: The Davidson Building, Swan Street, Gateshead, NE8 1BG

Tel: 0191 478 5100

Website: www.citizensadvicegateshead.org.uk **Email:** admin@citizensadvicegateshead.org.uk

Capacity: Board Room – holds up to 18 people.
Conference Room – holds up to 50 people.
Meeting Room – holds up to 8 people.
2-4 people Meeting Rooms – holds 3 to 6 people.
Reception area – holds up to 30 people.
Catering available (on request) ICT facilities available on request.
Availability: Monday to Friday, weekends and evenings. Reception area only available evenings and weekends. Costs vary per room – please ring for more information.
Access: The building is fully DDA compliant.
Parking: Small car park for disabled parking. Car parking available in Gateshead town centre.

City Conference Centre (*edge of the city centre*)

Address: Newcastle Deaf Centre, 2 Summerhill Grove, Newcastle upon Tyne, NE4 6EE

Tel: 0191 232 4104

Website: www.newcastledeafcentre.org.uk **Email:** ncdeafcentre@btconnect.com

Capacity: Lecture room with stage – holds up to 60 people.
Two adjoining rooms – up to 20 people. Several other rooms also available.
Availability: 9.00am to 5.00pm everyday.

Facilities: TV, video player, photocopier and flip chart with stand. Full catering services.
Access: Lift to all floors and wheelchair accessible toilet facilities.
Parking: Street parking available on one side of road, although parking permits required. Therefore check availability when booking.

Directions from Newcastle central station: <http://bit.ly/2k4okTa>

Directions from Haymarket bus station: <http://bit.ly/2jACZSL>

Civic Centre (*city centre*)

Address: Civic Services, Civic Centre, Newcastle upon Tyne, NE1 8QH

Tel: 0191 277 7222

Website: www.theciviccentre.co.uk **Email:** enquiries@theciviccentre.co.uk

Discount offered to registered charities at discretion of Civic Services Manager

Capacity: Committee rooms – holds up to 60. Pandon Room – holds up to 120.
Council Chamber – holds up to 250 people (including balcony).
Banqueting Hall – holds up to 600 people.
Availability: Everyday, daytime and evening.
Facilities: Civic Centre “Hospitality Services”. Audio-visual equipment for hire.
Access: Wheelchair access to all meeting rooms and toilet facilities, although there is no wheelchair access to the lower parts of the Council Chamber.
Parking: Pay & Display parking available at Civic Centre. Public car park nearby.

Directions from Newcastle central station: <http://bit.ly/2jilKnc>

Directions from Haymarket bus station: <http://bit.ly/2jANeXo>

Crown Plaza

Address: Stephenson Quarter, Newcastle upon Tyne NE1 3RX

Tel: 0191 562 3333

Discount subject to availability

Capacity: 9 rooms holding 20-450 **Availability:** 24/7
Facilities: Tea/Coffee **Access:** Disabled access to all rooms
Parking: Parking spaces next door.

Directions from Newcastle central station: <http://bit.ly/2kwJqq5>

Directions from Haymarket bus station: <http://bit.ly/2jiIWTF>

Disability North

Address: The Dene Centre, Castle Farm Road, Newcastle upon Tyne, NE3 1PH

Tel: 0191 284 0480

Website: www.disabilitynorth.org.uk **Email:** events@disabilitynorth.org.uk

This venue is about three miles out of the city centre, and accessible by public transport.

Capacity: Conference room –up to 50 people. Training room –up to 20 people.
Nicklin room – holds up to 8 people.

Availability: 9.00am to 6.00pm Monday to Friday. Evenings available on request.

Facilities: Video equipment and all types of aids for disabled people. Tea/coffee.

Access: Excellent wheelchair access to toilets and other facilities.

Parking: Free of charge on site parking.

Directions from Newcastle central station: <http://bit.ly/2j7XytH>

Directions from Haymarket bus station: <http://bit.ly/2kwMX7O>

Felling Community Centre (*outside of city centre*)

Address: Crowhall Lane, Felling, Gateshead, NE10 0NJF

Tel: 0191 469 3502

Website: <https://www.ourgateshead.org/felling-community-association>

Email: fellingcommunityassociation@gmail.com

Capacity: Main Hall – up to 270 people. Training Room – up to 80 people. Meeting Room – up to 80 people. Coffee Room and kitchen – up to 40 people. Upstairs kitchen – up to 18 people.

Availability: 10am to 9pm.

Facilities: Free Wi-Fi, a computer projector and screen for a nominal rental fee.

Access: Disabled access to ground floor for Main Hall, Kitchen/Coffee area, cloakroom with ladies/gents and an accessible toilet.

Parking: Ample free parking and bus stops nearby.

George Street Social

Address: 45-51 George Street, Newcastle upon Tyne, NE4 7JN

Website: www.roadtorecoverytrust.org.uk **Email:** sally@roadtorecoverytrust.org.uk

Discounted rates for charities and community interest companies

Capacity: Various rooms available for one-to-ones, meetings, conferences and events. Some office suites available for long or short-term hire.

Availability: One-off or regular events. Monday to Friday. Times are flexible.

Facilities: Full catering options available. Guests are welcome to purchase refreshments from the coffee shop. Flip chart, projector and screen available. Free Wi-Fi throughout.

Access: Ground floor café is fully accessible via an exterior lift and ramps. An accessible toilet is available on the ground floor. First floor is not currently fully accessible. Please speak to the manager if any reasonable adjustments need to be made to your booking.

Parking: Limited car parking is available in the vicinity of George Street Social. Free parking for two hours is available on Elswick Street East, situated behind George Street. Parking is available in front of the Discovery Museum and at Grainger Town multi-storey, though charges apply.

Good Space @ Commercial Union House

Address: Floor 2, Commercial Union House, 39 Pilgrim Street, Newcastle upon Tyne, NE1 6QE
Tel: 0191 580 0737 **Email:** info@northerncreativesolutions.co.uk

Capacity: Seven rooms available for meetings, training events etc. catering for 3 to 24 people.

Availability: Monday – Thursday 9.30am – 8.30pm. Friday 9.30am – 6pm.

Facilities: Refreshments, flip chart stand, projector and projector screen available at additional charge.

Access: All meeting rooms are wheelchair accessible and there is disabled toilet access on floor 5.

Parking: There is an NCP car park around the back of the building and another car park located close by on Oxford Street.

The Greenhouse (*outside of city centre*)

Address: Amos Drive, Greencroft Industrial Park, Annfield Plain, Stanley, DH9 7XN
Tel: 01207 524 800 **Email:** thegreenhouse@groundwork.org.uk

Capacity: Alder Room – up to 16 people. Boardroom style. £100 per day or £50 per half day. Hourly rates available on request.

Willow Suite – up to 100 people. Can be divided into two separate rooms of 50 people. Full day £200 or £100 half day (100 people). £100 full day or £50 half day (50 people).

Availability: 8.00am to 5pm Monday to Friday (bookings outside these hours subject to surcharge)

Facilities: Wi-Fi, laptop, projector and screen, flip chart (on request) water and glasses. Tea and coffee £1.00 per head (upgrades available). Buffets and other catering available. No outside catering allowed. Café on site.

Greening Wingrove Bike Garden (*outside of city centre*)

Address: Nunsmoor Park, Arthurs Hill, Newcastle upon Tyne
Website: www.greeningwingrove.org.uk **Email:** bookings@greeningwingrove.org.uk

Capacity: Pavilion building – up to 30 people seated - you can also get the use of the whole garden space free. Hire costs are £15 per hour during the week and £25 per hour at weekends.

Availability: Tuesday and Thursday evenings, for weekday daytimes and weekend availability please email.

Facilities: Tea urn, coffee flasks, kettle, microwave, two ring plug in stove, crockery and cutlery for 30 people, eight folding tables with 30 chairs, whiteboard.

Access: Wheelchair accessible

Jesmond United Reformed Church (*outside of city centre*)

Address: Burdon Terrace, Jesmond, Newcastle upon Tyne, NE2 3AE
Tel: 0191 281 4676 (10.00am to 12noon weekdays)
Email: jesmondurc@btconnect.com

Capacity: Large church hall adjacent to church – holds 110 people.
Cuthbert room – holds 20 people. Aidan room – holds 20 people
Bede room – holds 15 people. Foyer – holds 15 people
Vestry – holds 5 people. Church – holds 350 people for appropriate
lectures, presentations, conferences, exhibitions and concerts. Christian
services for special events may be considered.

Availability: For one-off or regular meetings.

Facilities: Kitchens with crockery available for hire. No alcohol allowed on premises.

Access: Wheelchair access to church and halls including toilets.

Parking: On street parking – some time restrictions (free and unrestricted after 6.30pm).

Directions from Newcastle central station: <http://bit.ly/2jAAC2w>

Directions from Haymarket bus station: <http://bit.ly/2jiEHYb>

John Buddle Work Village

Address: Buddle Road, Newcastle upon Tyne, NE4 8AW

Tel: 0191 226 7300

Website: www.johnbuddleworkvillage.org

Email: mail@johnbuddleworkvillage.org

20% discount for registered charities

Capacity: Conference Room 1 – holds up to 18 people. Conference Room 2 – holds up to 30 people. Business Zone – holds up to three people.

Availability: Monday to Friday. Conference rooms available on weekends by prior arrangement.

Facilities: Rates include Wi-Fi and all AV and presentation equipment. Our catering packages offer a wide selection of hot and cold drinks, light snacks, breakfast menus and lunchtime buffets. Business services are available on request.

Access: Disabled access.

Parking: On site parking.

Directions from Newcastle central station: http://bit.ly/CentralStation_JBWW

Directions from Haymarket bus station: http://bit.ly/Haymarket_JBWW

John Lewis (city centre)

Address: Eldon Square, Newcastle upon Tyne, NE1 7RR

Tel: 0191 211 3466 or 211 3462

Free of charge to local registered charities and community groups

Capacity: Meeting room – holds up to 8-10 people in boardroom style.

Availability: 9.00am to 5.00pm Monday to Friday.

Facilities: Flip chart and projector.

Access: Wheelchair accessible.

Parking: Public car parks nearby.

Directions from Newcastle central station: <http://bit.ly/2j82AGE>

Directions from Haymarket bus station: <http://bit.ly/2k7fJzu>

Linskill Centre (*North Shields, Royal Quays and Battle Hill*)

Address: Linskill Terrace, North Shields, NE30 2AY

Tel: 0191 269 3497

Website: www.linskillcentre.co.uk

Email: info@linskill.org

Capacity: Two halls (up to 300 people), four spacious meeting rooms, modern dance studio, IT suite, offices

Availability: Please enquire

Facilities: IT suite, licensed bar, sensory room, outdoor spaces and catering available

Directions from Newcastle central station: <http://bit.ly/2Lhn7CZ>

Directions from Haymarket bus station: <http://bit.ly/2kht4np>

Live Theatre (*edge of the city centre*)

Address: Broad Chare, Quayside, Newcastle upon Tyne, NE1 3DQ

Tel: 0191 269 3497

Website: www.live.org.uk

Email: wendy@live.org.uk

Capacity: Rehearsal room – holds 40 people. Theatre – holds 165 people.
Theatre studio – holds 50 people. Two meeting rooms – holds 12 people

Availability: 9.00am to 11.00pm Monday to Saturday. Sundays by special arrangement.

Facilities: Notice boards, kettle, licensed bar available with 14 days notice and catering by arrangement.

Access: All areas except one of the meeting rooms are wheelchair accessible.

Parking: Public car park nearby and limited street Pay & Display parking.

Directions from Newcastle central station: <http://bit.ly/2k4pg9W>

Directions from Haymarket bus station: <http://bit.ly/2k4tQ8h>

MEA House (MEA Trust) (*city centre*)

Address: MEA Trust, MEA House, Ellison Place, Newcastle upon Tyne, NE1 8XS

Tel: 0191 230 3305

Website: www.meahouse.org.uk

Email: mail@meatrtrust.co.uk

50% charity discount.

Capacity: 6 flexible rooms of different sizes and layouts available on top floor. Suitable for interviews, counselling, support groups, training, board meetings etc.

Availability: 8.00am to 8.45pm Monday to Thursday. 9.00am to 5.30pm Fridays. Weekend use by special arrangement.

Facilities: Visual presentation equipment available for small additional charge. Each room has internal telephone linked to reception.

Access: Good wheelchair access to building. Hearing loops fitted to all rooms. Three wheelchair accessible toilets. Wheelchair friendly lifts.

Parking: Public Pay & Display car park adjacent to MEA House.

Directions from Newcastle central station: <http://bit.ly/2jAQCI9>
Directions from Haymarket bus station: <http://bit.ly/2j86oI9>

Moorside Community Primary School (*outside the city centre*)

Address: Beaconsfield Street, Newcastle upon Tyne, NE4 5AW
Tel: 0191 272 0239
Email: admin@moorside.newcastle.sch.uk

Capacity: Main hall – holds up to 150 people. Lounge area, outside grounds, playing fields and kitchen by arrangement
Availability: One-off or regular meetings preferably for local groups. Preference given to Moorside area groups and bodies affiliated to Newcastle City Council.
Access: Wheelchair access to building and toilet facilities.
Parking: On site parking available.

Directions from Newcastle central station: <http://bit.ly/2jiXO4d>
Directions from Haymarket bus station: <http://bit.ly/2j84TcD>

NECA

Address: Derwent Point, Clasper Way, Swalwell, Newcastle upon Tyne, NE16 3BE
Tel: 0191 414 6446 **Fax:** 0191 414 8124
Email: headoffice@neca.co.uk

This venue is close to the Metrocentre and A1 with good public transport links.

Capacity: 5 conference/meeting rooms – hold 12 to 20 people each.
Availability: From 8.30am Monday to Friday.
Facilities: Reception, admin support, photocopying, fax, internet connection, laptop, data projector and screen. Refreshments available
Access: Wheelchair access to all areas in main building.
Parking: Free onsite parking.

Directions from Newcastle central station: <http://bit.ly/2k4Aw6n>
Directions from Haymarket bus station: <http://bit.ly/2j8bJ1S>

Newcastle Carers

Address: 135-139 Shields Road, Byker, Newcastle upon Tyne, NE6 1DN
Tel: 0191 275 5060
Website: www.newcastlecarers.org.uk/our-services/rooms-for-hire-2
Email: info@newcastlecarers.org.uk

Capacity: 1st floor- High Level room informally furnished- 15 people. 1st floor Millennium room - 8 people. Ground floor- Redheugh room - 3 people. Lower ground floor- Tyne Room: multi-purpose - 40 people. Lower ground floor- QE2 Room: Small office - 4 people. Lower ground floor-

Facilities: King Edward Room: informally furnished— 4 people
Tea, coffee, biscuits. Wi-Fi throughout. Flip charts and markers, use of top and projector, use of telephone. Hearing loop can be provided.

Access: Fully accessible with lifts to all floors and ramp if required.

Parking: Disabled parking bays directly in front of the building and a variety of free on street parking and low cost longer term parking in the vicinity.

Directions from Newcastle central station: <http://bit.ly/2jAVyX3>

Directions from Haymarket bus station: <http://bit.ly/2jiO8qx>

Northern Stage (*north end of the city centre*)

Address: Northern Stage, Barras Bridge, Newcastle upon Tyne, Tyne and Wear, NE1 7RH

Tel: 0191 242 7204

Website: www.northernstage.co.uk **Email:** jbailey@northernstage.co.uk

Reduced rates for charities

Capacity: Mezzanine – seats 50 people. Stage 1 – seats 447 people
Stage 2 – seats 160 people. Foyer café bar – seats 100 people,

Availability: 9:30am-11pm Tuesday-Saturday, 9:30am-6pm Monday.

Facilities: Catering is available.

Access: Disabled access to all floors.

Parking: No onsite parking.

Directions from Newcastle central station: <http://bit.ly/2kwBrgL>

Directions from Haymarket bus station: <http://bit.ly/2jiLlxy>

Ouseburn Community Centre (*one mile east of the city centre*)

Address: Mowbray Street, Newcastle upon Tyne, NE6 5PA

Tel: 0191 275 9950

Email: hilary.cartwright@newcastle.gov.uk

Capacity: Main hall – holds 104 people.
Two meeting rooms – each holds 20 people. Childcare space – 30 people.

Availability: For one off or regular meetings/conferences 7 days a week.

Facilities: Projector with laptop and flipchart. Refreshments and buffets available.

Access: Whole building and all toilets are wheelchair accessible.

Parking: Car park available to rear of the centre plus additional on-street parking.

Directions from Newcastle central station: <http://bit.ly/2j804A9>

Directions from Haymarket bus station: <http://bit.ly/2jiU6HK>

Pottery Bank Community Centre

Address: Pottery Bank Community Centre, Yelverton Crescent, Walker, NE6 3SW

Tel: 0191 224 2349

Website: www.potterybankcc.co.uk **Email:** info@potterybankcc.co.uk

Capacity: Meeting Room – 30 people
Activity Room – 60 people
Furnished or unfurnished offices to rent on flexible contract terms

Availability: Please contact us

Facilities: Free WiFi, onsite parking, close to transport links, onsite cafe, PCs, library, hearing loop, photocopying and printing

Access: Building and toilets are wheelchair accessible.

Parking: Car park available

Directions from Newcastle central station: <http://bit.ly/2FzPPul>

Directions from Haymarket bus station: <http://bit.ly/2FAEavD>

Quaker Meeting House

Address: Quaker Meeting House, West Avenue, Gosforth, NE3 4ES

Tel: 0191 213 5740

Website: www.quakers-in-newcastle.org.uk **Email:** qmh1652@aol.com

Capacity: Room 1 (ground floor) – 40 people.
Main meeting room (ground floor) – 100 people.
Large hall (1st floor) –120 people. Small meeting room (1st floor) –25 people

Availability: 5.00pm to 10.00pm weekdays. 9.00am to 5.00pm Saturdays (special availability)

Facilities: OHP, flipcharts, TV, and DVD available. Hearing loops in main meeting room and small meeting room. Kitchen available for non-alcoholic beverages and light refreshments. Use of outside caterers welcome.

Access: Ramped access and lift to first floor. Wheelchair accessible toilets.

Parking: Public car park available nearby off Archbold Terrace.

Directions from Newcastle central station: <http://bit.ly/2knzZdt>

Directions from Haymarket bus station: <http://bit.ly/2jURRMR>

Riverside Community Health Project

Address: Atkinson Road, Benwell, Newcastle upon Tyne, NHE4 8XS

Tel: 0191 226 0754 Ext 206 or 0191 241 3079

Website: www.riversidechp.co.uk

Capacity: Two small meeting/training rooms – up to 20 people.
Beecham Hall to accommodate larger meetings/conferences – up to 80 people.

Availability: Weekday, evenings until 9pm and weekends.

Facilities: All rooms have free wi-fi, TV powerpoint equipment, flipchart etc.

Access: Disabled access and toilets.

Parking: Off street parking.

Scotswood Area Strategy

Address: 447-9 Armstrong Road, Scotswood, Newcastle upon Tyne, NE15 6HS
Tel: 0191 274 2429
Email: info@scotswoodcentre.org

This venue is 3 miles from the city centre.

Capacity: Conference room – holds up to 20 people.
Availability: Weekdays, 9.00am to 5.00pm (4.00pm on Fridays).
Facilities: Flip chart and creche room available. Catering made by arrangement.
Access: Wheelchair access to room and toilet facilities.
Parking: Unlimited car parking available.

Directions from Newcastle central station: <http://bit.ly/2jtkT7X>
Directions from Haymarket bus station: <http://bit.ly/2kwJt9v>

Seven Stories

Address: Seven Stories, Ouseburn Valley, Newcastle upon Tyne, NE1 2PQ
Tel: 0300 330 1095
Website: www.sevenstories.org.uk **Email:** hire@sevenstories.org.uk

Capacity: Various rooms holding 30-120 or the full building holding 350.
Availability: Full building available to book outside of business hours.
Facilities: Catering can be requested 14 days prior to the event.
Access: One disabled parking space, level access via Lime Street. Lift access to all floors, disabled toilet, hearing loops available in the café and attic.
Parking: Parking available nearby.

Directions from Newcastle central station: <http://bit.ly/2jV0Hdw>
Directions from Haymarket bus station: <http://bit.ly/2k4sLNC>

Shelter Newcastle

Address: Unison Building, 140-150 Pilgrim Street, Newcastle upon Tyne, NE1 6TH
Tel: 0344 515 1601
Website: www.shelter.org.uk **Email:** shelternortheast@shelter.org.uk

Capacity: Conference meeting room—20 people boardroom
Facilities: Refreshments—£1 per person
Access: Full wheelchair access, adapted toilets and level entrance
Parking: NCP car park nearby

Directions from Newcastle central station: <http://bit.ly/2jjadoJ>
Directions from Haymarket bus station: <http://bit.ly/2ko7IU0>

Skills for People (*outskirts of city centre*)

Address: Key House, Tankerville Place, Newcastle upon Tyne, NE2 3AT

Tel: 0191 281 8737

Email: information@skillsforpeople.org.uk

Capacity: Room 1 - holds 20 people on round tables and 35 people in rows

Room 2 - holds 10 people

Room 6 - holds 20 people on round tables and 35 people in rows

Availability: Weekdays, 9.00am to 4:30pm, weekends available on special request.

Facilities: TV and video, flipchart and photocopying facilities.

Interactive whiteboard in large training room. Tea and coffee available.

Access: Good wheelchair access to whole building. Audio loop system.

Parking: Metered street parking nearby, free 10:30am - 2:00pm.

Directions from Newcastle central station: <http://bit.ly/2knyrjv>

Directions from Haymarket bus station: <http://bit.ly/2k793S0>

Star and Shadow Cinema (*outskirts of city centre*)

Address: Warwick Street, NE2 1BB.

Tel: 0191 261 0066 / 07938 257 663

Website: www.starandshadow.org.uk **Email:** info@starandshadow.org.uk

Capacity: Live Music venue with modern AV facilities and sound system, includes fully stocked bar, stage and moveable seating - holds 180 people. Six artists studios
Cinema –85 people. Café with pavement terrace – holds 25 people.
Community meeting rooms (3) - holds up to 20 people. Dark Room

Availability: Daytimes and evenings.

Facilities: Cinema available for showing any media format. Hot drink facilities and bar.

Access: Wheelchair access throughout. No audio loop.

Parking: Cycle parking inside. Limited street parking.

Directions from Newcastle central station: <http://bit.ly/2jATQFh>

Directions from Haymarket bus station: <http://bit.ly/2jtjgH7>

St Gabriel's Parish Centre (*one and a half miles outside city centre*)

Address: 2 St Gabriels Avenue, Newcastle upon Tyne, NE6 5QN

Tel: 0191 265 5843 (Parish Office weekday mornings only 9.30am - 11.30am)

Email: stgabriel.heaton@gmail.com

Capacity: Larger meeting room – holds 25 people. Smaller meeting room – 15 people.

Availability: Monday to Saturday. Mornings, afternoons and evenings.

Facilities: Video player and kitchen equipped for simple catering available.

Access: Wheelchair access to both rooms and toilet facilities.

Parking: Limited off-street parking available.

Directions from Newcastle central station: <http://bit.ly/2jATQFh>

Directions from Haymarket bus station: <http://bit.ly/2jtsmDT>

St James's United Reformed Church (*city centre*)

Address: Northumberland Road, Newcastle upon Tyne, NE1 8JF
Tel: 0191 232 4375 (only weekday mornings 9.30am - 11.30am) or 07794 830858
Website: www.stjurc.org.uk **Email:** newcastleurcbookings@gmail.com

Capacity: Hall – holds up to 100 people (large and small tables available).
Meeting room – holds up to 25 people (access via stairs).
Church – holds up to 200 people for concerts (excellent acoustics),
conferences and appropriate secular events.

Availability: Sessions available morning, afternoon and evening for regular and occasional events. Evening bookings normally end at 9.30pm.

No bookings available Sundays (all day) or Friday and Saturday evenings.

Facilities: Kitchens in hall and Church with crockery and other equipment.

Kettle and kitchen facilities in meeting room. Presentation equipment.

Access: Hall and Church have wheelchair access, adapted toilet and audio loop.

Parking: Church car park for disabled persons & visiting speakers (by arrangement)
One space available if necessary for equipment.

Directions from Newcastle central station: <http://bit.ly/2jAFLYo>

Directions from Haymarket bus station: <http://bit.ly/2k7bdkh>

St Martin's Centre

Address: Roman Avenue, Byker, Newcastle upon Tyne, NE6 2RJ
Tel: 0191 276 4002
Website: www.stmartinscentre.org.uk **Email:** gail@stmartinscentre.org.uk

Capacity: Rooms 1, 2 and 3 – holds up to 20 people. Can be opened up for double space holds up to 50 or opened up to full space.
Upstairs hall – holds up to 20 people.

Availability: All rooms are available for booking by the hour. Please contact the centre.

Facilities: Use of four laptops with high speed wireless internet connection and latest Microsoft packages. Projector and screen (extra charge), flipchart (extra charge), photocopying and printing (extra charge). In-house catering service.

Access: All areas of the centre are accessible.

Parking: Car park and street parking.

Tyneside Cinema (*city centre*)

Address: Tyneside Cinema, 10-12 Pilgrim Street, Newcastle upon Tyne, NE1 6QG
Tel: 0191 227 5500
Website: www.tynesidecinema.co.uk

10% charity discount

Capacity: Six rooms holding 10-263 people

Facilities: Wide range of facilities to hire

Availability: 9-11pm all week.

Access: Disabled access (except stalls)

Parking: NCP car park nearby.

Directions from Newcastle central station: <http://bit.ly/2kwOESX>

Directions from Haymarket bus station: <http://bit.ly/2kwRU4B>

Tyneside Foyer (*city centre*)

Address: 114 Westgate Road, Newcastle upon Tyne, NE1 4AQ

Tel: 0191 260 6100

Email: simon.boak@homegroup.org.uk

Capacity: Training room – holds up to 35 people and has partition that can split room into two.

Availability: 9.00am to 5:00pm, Monday to Friday.

Facilities: OHP, slide projector and screen, TV and DVD by arrangement.

Refreshments available, catering by arrangement.

Access: Wheelchair accessible building and toilet facilities.

Parking: Public Pay & Display car park nearby.

Directions from Newcastle central station: <http://bit.ly/2kwVqYM>

Directions from Haymarket bus station: <http://bit.ly/2k7hzAk>

University of Newcastle upon Tyne (*one mile from city centre*)

Address: Castle Leazes Halls of Residence, Spital Tongues, NE2 4NY

Tel: 0191 222 6318 / 6296

Website: www.ncl.ac.uk/conferenceteam **Email:** conference-team@ncl.ac.uk

Capacity: A wide variety of lecture theatres and seminar rooms in various locations around the university that can accommodate between 10 and 450 people.

Availability: Mainly during Easter and summer holidays.

Facilities: Audio-visual Centre can offer a comprehensive amount of up-to-date equipment services. Catering available for all types of events

Access: Disabled access to most lecture theatres and adapted bedrooms.

Parking: No reserved parking.

Accomm: Residential accommodation is available at a number of halls of residence including Castle Leazes which is situated within walking distance of the main university precinct and can accommodate over 800 delegates, (including 102 ensuite bedrooms).

Directions from Newcastle central station: <http://bit.ly/2jV2Ohs>

Directions from Haymarket bus station: <http://bit.ly/2k4qX7k>

University of Northumbria (*city centre*)

Address: Accommodation Services, University of Northumbria, Ellison Terrace, NE1 8ST

Tel: 0191 227 3090

Website: www.northumbria.ac.uk/conferences **Email:** rc.conferences@northumbria.ac.uk

- Capacity:** Nixon Hall Lecture theatre –holds 220 people.
Lipman lecture theatre –250 people. Rutherford Hall – holds 200 people.
City Campus East (Manors) lecture theatres – hold 200, 250 and 400 people.
A variety of other lecture theatres and classrooms.
- Facilities:** Catering and audio-visual equipment available.
- Access:** Wheelchair access to toilet facilities. Lifts.
Audio loop systems in most lecture theatres plus mobile audio loop available.
- Parking:** No reserved parking. Public Pay & Display car parking nearby.
- Accomm:** Residential accommodation is available mid-June to early September.

Directions from Newcastle central station: <http://bit.ly/2j86bof>

Directions from Haymarket bus station: <http://bit.ly/2kwFrXN>

Walker Park Centre – YMCA Newcastle

Address: Walker Park Centre, Walker Park, Scrogg Road, Newcastle upon Tyne, NE6 2PR

Tel: 0191 265 3132

Website: www.walkerparkcafe.wordpress.com **Email:** kath.reay@newcastleymca.com

Capacity: Large meeting hall – holds up to 50 people. Small meeting room – holds up to 10 people.

Availability: Monday to Friday 9.00am – 6.00pm. Evenings available on request. Private function availability at weekends.

Facilities: AV equipment, free Wi-Fi, digital projectors, adjoining community café serving fresh Ringtons tea and coffee and locally-sourced homemade goods. No outside catering allowed. Corporate buffet available at £4.95 per head.

Access: Ground floor and large meeting hall are wheelchair accessible and there are accessible toilets.

Parking: The centre is in the heart of the park, free parking is available close by on surrounding streets. Arrangements can be made for accessible car parking.

West End Women and Girls Centre

Address: Stephenson Building, 173 Elswick Road, Newcastle, NE4 6SQ

Tel: 0191 273 4942

Website: www.westendwomenandgirls.co.uk **Email:** info@westendwomenandgirls.co.uk

Capacity: Meeting Room: 10-20 people. Blue Hall: 60 people. Mrs. Robinson Hall: 120 people.

Availability: 7 days a week flexible times.

Facilities: Wi-Fi, refreshments can be provided at a cost. Hot and cold buffets available.

Access: DDA Compliant.

Parking: Free car park available opposite the Venue.

Directions from Newcastle central station: <http://bit.ly/2j8vuql>

Directions from Haymarket bus station: <http://bit.ly/2jVzM1g>

This information sheet was produced by Newcastle CVS

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